

**Special-Called Meeting  
 COUPLAND INDEPENDENT SCHOOL DISTRICT  
 BOARD OF TRUSTEES  
 Tuesday, January 10, 2023**

The meeting was called to order by Crystal Ward, Board President, at 6:58 p.m. Minutes were recorded by Michael Roepke.

NAME	PRESENT	ABSENT	EX-GRADUATING
Crystal Ward (CW)	X		
Misty Garwood (MG)	X		
David Young (DY)	X		
Terry Wallin (TW)		X	
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		
Michael Welch (MW)	X		

Also present: Superintendent Tammy Brinkman

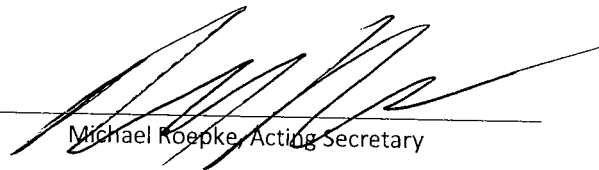
Guest Speaker: None

TOPIC	ACTION ITEM	VOIC
Superintendent Evaluation	Executive Session in: 6:59pm Executive Session Out: 9:52pm	
Adjourn	Motion made by David Young & Second by Michael Welch to adjourn at 9:53pm.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 9:53pm.



Crystal Ward, President



Michael Roepke, Acting Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, January 12, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:01 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Excused/Other
Crystal Ward (CW)	X		
Misty Garwood (MG)	X		
David Young (DY)	X		
Terry Wallin (TW)		X	
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		
Michael Welch (MW)	X		

Also present: Superintendent Tammy Brinkman

Recognitions: Wyatt Pachl, December Cowboy of the Month  
 Chase Molineux, January Cowboy of the Month

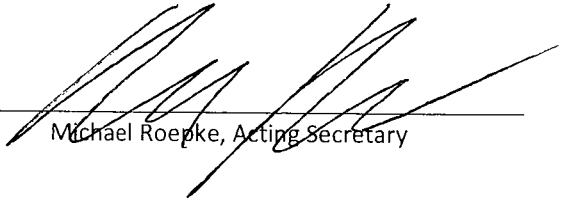
Guest Speaker: Kim Hocott, Christine Walker, Claycomb Associates for Bond Debriefing  
 Ravi Unnam, Land Information

Topic	Amotion Item	Vote
Minutes	Motioned by Michael Roepke and seconded by Misty Garwood to approve the minutes of the meeting held on December 20, 2022.	In favor: 6 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Phil Viktora and seconded by Michael Roepke to approve the bills and financial reports for December 2022.	In favor: 6 Against: 0 Abstaining: 0
Budget Amendment	Motioned by Michael Welch and seconded by Misty Garwood to approve the Budget Amendment for \$15,000 from Fund 240 Function 00, Objective 5744 to move to Fund 240, Function 35, Objective 6639 for \$3,000 and Fund 240, Function 35, Objective 6249 for \$12,000.	In favor: 6 Against: 0 Abstaining: 0
Portable Building Purchase	Motioned by Michael Welch and seconded by Misty Garwood to approve the purchase of the 24'x64' Dry Classroom building from Palomar Modular Building LLC for \$101,095.	In favor: 6 Against: 0 Abstaining: 0
Cafeteria Tables Purchase	Motioned by Crystal Ward and seconded by Michael Roepke to approve the purchase of tables from South Texas School Furniture in the amount of \$26,460.	In favor: 6 Against: 0 Abstaining: 0
	Executive Session In: 9:53pm Executive Session Out: 11:38pm	

Superintendent Contract & Salary	Motion made by Michael Roepke & Second by Crystal Ward to extend the Superintendent's contract through June 30, 2026, to remove Principal Duties, add Indemnification clause, and increase Salary to \$122,824.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motion made by Michael Roepke & Second by Misty Garwood to adjourn at 11:40pm.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 11:40pm.

  
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 Crystal Ward, President

  
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 Michael Roepke, Acting Secretary

**Public Hearing**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, February 09, 2022**

The meeting was called to order by Michael Roepke, Board Vice-President, at 7:12 p.m. Minutes were recorded by Terry Wallin.

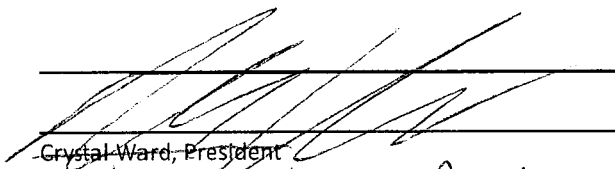
<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)		x	
Misty Garwood (MG)	x		
David Young (DY)		x	
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Phil Viktora (PV)		x	

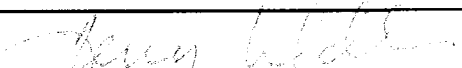
Also present: Superintendent Tammy Brinkman

Guest Speakers: Claycomb- Christine Walker, Kim Hocott, Amy Price, Jeff Gulbas, Bond Attorney

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Financial Integrity rating System of Texas (FIRST).	Discussion on Coupland ISD's rating on the Financial Integrity Rating System of Texas (FIRST).	In favor: 0 Against: 0 Abstaining: 0
Adjourn	Motioned by Mike Welch and seconded by Misty Garwood.	In favor: 4 Against: 0 Abstaining: 0

Meeting adjourned at 7:14 pm.

  
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~~Crystal Ward, President~~  
Michael Koepke, vice President

  
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Terry Wallin, Secretary



**Public Hearing  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Thursday, February 09, 2022**

The meeting was called to order by Michael Roepke, Board Vice-President, at 7:15 p.m. Minutes were recorded by Terry Wallin.

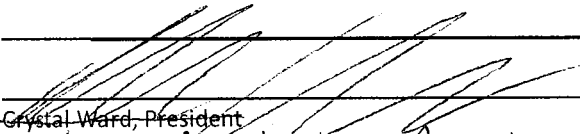
<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)		x	
Misty Garwood (MG)	x		
David Young (DY)		x	
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Phil Viktora (PV)		x	

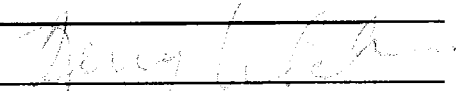
Also present: Superintendent Tammy Brinkman

Guest Speakers: Claycomb- Christine Walker, Kim Hocott, Amy Price, Jeff Gulbas, Bond Attorney

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
2021-2022 Texas Academic Performance report- TAPR.	Discussion on Texas Academic Performance report for 2021-2022.	In favor: 0 Against: 0 Abstaining: 0
Adjourn	Motioned by Mike Welch and seconded by Misty Garwood.	In favor: 4 Against: 0 Abstaining: 0

Meeting adjourned at 7:14 pm.

  
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Crystal Ward, President  
Michael Repta, Vice President

  
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Terry Wallin, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, February 09, 2023**

The meeting was called to order by Michael Roepke, Board Vice President, at 7:17 p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)	x		7:35 p.m.
Misty Garwood (MG)	x		
David Young (DY)		x	
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Phil Viktora (PV)	x		7:40 p.m.

Also present: Superintendent Tammy Brinkman

Guest Speakers:

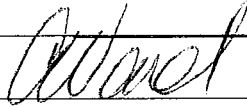
Claycomb- Christine Walker, Kim Hocott, Amy Price, Jeff Gulbas, Bond Attorney

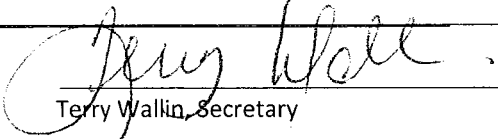
<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the regular board meeting on January 10 & 12, 2023.	Motioned by Michael Roepke and seconded by Misty Garwood to approve regular board meeting minutes on January 10 & 12, 2023.	In favor: 4 Against: 0 Abstaining: 0
Bills and Financial reports.	Motioned by Terry Wallin and seconded by Mike Welch to approve bills and financial reports for January 2023.	In favor: 6 Against: 0 Abstaining: 0
Budget Amendment	Motioned by Michael Roepke and seconded by Misty Garwood to approve budget amendment to move \$150,000 for the portable building; to realize revenue for Child nutrition (\$571.56) and \$85977.10).	In favor: 6 Against: 0 Abstaining: 0
Engagement of auditor, Karl Kacir	Motioned by Michael Roepke and seconded by Misty Garwood to approve engagement of auditor.	In favor: 6 Against: 0 Abstaining: 0
Adopt school calendar for the 2023-2024 school year	Motioned by Mike Welch and seconded by Phil Viktora to approve adoption of school calendar for the 2023-2024 school year.	In favor: 6 Against: 0 Abstaining: 0
Make up day for lost time during school closure	Motioned by Mike Welch and seconded by Crystal Ward to approve make up day for the lost time during the school closure.	In favor: 6 Against: 0 Abstaining: 0
Consider and act on an order calling for a bond election.	Motioned by Mike Welch and seconded Michael Roepke to approve acting on an order calling for a bond election.	In favor: 6 Against: 0 Abstaining: 0



Local policies in Update 120	Motioned by Crystal Ward and seconded by Mike Welch to approve changes to local policies in Update 120.	In favor: 6 Against: 0 Abstaining: 0
Resolution for winter storm pay	Motioned by Misty Garwood and seconded by Mike Welch to approve resolution for winter storm pay.	In favor: 6 Against: 0 Abstaining: 0
Change of contract for Superintendent.	Motioned by Michael Roepke and seconded by Misty Garwood to approve change of contract for Superintendent.	In favor: 6 Against: 0 Abstaining: 0
Accept resignation of school board member.	Motioned by Michael Roepke and seconded by Misty Garwood to accept resignation by Phil Viktora.	In favor: 6 Against: 0 Abstaining: 0
Personnel recommendations	Motioned by Crystal Ward and seconded by Michael Roepke to approve hiring two new substitute teachers Andrea Plowman Elizabeth Fairchild.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Phil Viktora and seconded by Michael Roepke.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 11:37 pm.

  
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 Crystal Ward, President

  
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 Terry Wallin, Secretary

**Special Meeting  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Tuesday March 7, 2023**

The meeting was called to order by Crystal Ward, Board President, at 6:43p.m. Minutes were recorded by Terry Wallin.

Board member	Present	Absent	Late Arrival Time
Mike Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)		x	
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		

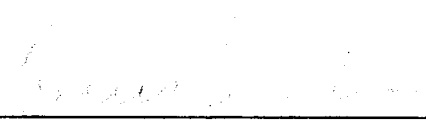
Also present: Superintendent Tammy Brinkman

Topic	Action item	Vote
Discussion on board goals for 2023-2024.		
Adjourn	Motioned by Michael Roepke and seconded by Mike Welch.	In favor: 5 Against: 0 Abstaining: 0

Meeting adjourned at 8:12 pm.



Crystal Ward, President



Terry Wallin, Secretary



**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, March 9, 2023**

The meeting was called to order by Michael Roepke, Board Vice President, at 7:00 p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)		x	
Misty Garwood (MG)		x	
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		

Also present: Superintendent Tammy Brinkman

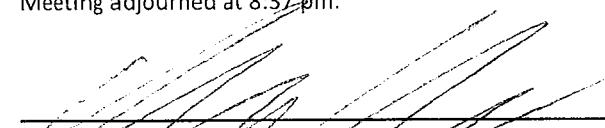
Guest Speakers:


Claycomb- Christine Walker, Rebecca Vernier and Rachel Roepke

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the regular board meeting and public hearings held on February 9, 2023.	Motioned by Mike Welch and seconded by David Young to approve regular board meeting and public hearings held on February 9, 2023.	In favor: 4 Against: 0 Abstaining: 0
Bills and Financial reports.	Motioned by Mike welch and seconded by Michael Roepke to approve bills and financial reports for February 2023.	In favor: 4 Against: 0 Abstaining: 0

Purchase of fencing upgrades to meet new security requirements.	Motioned by Mike Welch and seconded by David Young to approve purchase of fencing upgrades by Amazon to meet new security requirements.	In favor: 4 Against: 0 Abstaining: 0
Waive cost of facility use for Washington DC fundraiser events.	Motioned by Michael Roepke and seconded Mike Welch to waive cost of facility use for Washington DC fundraiser events.	In favor: 4 Against: 0 Abstaining: 0
Resignation	Motioned by Mike Welch and seconded by Michael Roepke to approve resignations from Annie Violette and Debra Gaston.	In favor: 4 Against: 0 Abstaining: 0
Personnel recommendations	Motioned by Mike Welch and seconded by Michael Roepke to approve hiring substitute teacher, Kendall Jonse.	In favor: 4 Against: 0 Abstaining: 0
Personnel recommendation	Motioned by Michael Roepke and seconded by Mike Welch to approve hiring Neredya Salazar (bus driver) and Kelli Combs (third grade). <del>change of contract for Superintendent to make pay increase effective January 2023.</del>	In favor: 4 Against: 0 Abstaining: 0
Personnel recommendation	Motioned by Mike Welch and seconded by Terry Wallin to approve hiring new Principal, Brian Booker.	In favor: 3 Against: 0 Abstaining: 1(MR)
Adjourn	Motioned by Mike Welch and seconded by David Young.	In favor: 4 Against: 0 Abstaining: 0

Meeting adjourned at 8:37 pm.

  
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 Crystal Ward, President  
 Michael Roepke, Vice President

  
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 Terry Wallin, Secretary



**Regular Meeting  
 COUPLAND INDEPENDENT SCHOOL DISTRICT  
 BOARD OF TRUSTEES  
 Thursday, April 11, 2023**

The meeting was called to order by Crystal Ward, Board Vice President, at 7:02 p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
vacant seat			


Also present: Superintendent Tammy Brinkman

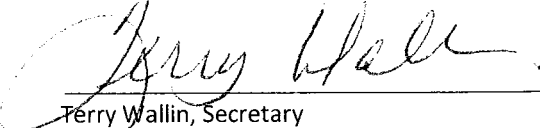
Guest Speakers:

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the regular board meeting and public hearings held in March 2023.	Motioned by Mike Welch and seconded by Terry Wallin to approve regular board meeting held on March 9, 2023 & special meeting held on March 7, 2023.	In favor: 6 Against: 0 Abstaining: 0
Instructional Materials Allotment and TEKS Certification for 2023-2024.	Motioned by Michael Roepke and seconded by Mike Welch to approve Instructional Materials Allotment and TEKS Certification for 2023-2024.	In favor: 6 Against: 0 Abstaining: 0
An increase to adult meal prices.	Motioned by Mike Welch and seconded by Terry Wallin to approve increasing adult meal prices.	In favor: 6 Against: 0

		Abstaining: 0
ESL summer school plan	Motioned by Terry Wallin and seconded by Misty Garwood to approve ESL summer school plan.	In favor: 6 Against: 0 Abstaining: 0
Resolution extending the depository contract through 8/31/2025.	Motioned by Michael Roepke and seconded Mike Welch to approve resolution extending the depository contract through 8/31/2025.	In favor: 6 Against: 0 Abstaining: 0
Resolution against vouchers	Motioned by David Young and seconded by Mike Welch to approve resolution against vouchers.	In favor: 4 Against: 2 (MG, MR) Abstaining: 0
Personnel recommendations	Motioned by Michael Roepke and seconded by Mike Welch to approve hiring Nicole Kincaide as a school counselor.	In favor: 6 Against: 0 Abstaining: 0
Personnel recommendation	Motioned by Crystal Ward and seconded by Michael Roepke to approve hiring Josie Nira as a cafeteria worker.	In favor: 6 Against: 0 Abstaining: 0
Personnel recommendation	Motioned by Michael Roepke and seconded by Misty Garwood to approve hiring Shelly Carr as a PK teacher.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Misty Garwood to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 9:33 pm.

  
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Crystal Ward, President

  
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Terry Wallin, Secretary

**Regular Meeting  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Thursday, May 11, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:01 p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		Left meeting at 9 pm
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		

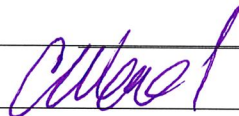
Also present: Superintendent Tammy Brinkman

Guest Speakers: Christine Walker, Andrew Gonzales, Dana Raney, Marcy Buffington and Prissy Rumel

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the regular board meeting and public hearings held on April 11, 2023.	Motioned by Mike Welch and seconded by Misty Garwood to approve regular board meeting held on April 11, 2023.	In favor: 6 Against: 0 Abstaining: 0
Bills and Financial reports for March and April 2023.	Motioned by Michael Roepke and seconded by Mike Welch to approve bills and financial reports for March and April 2023.	In favor: 6 Against: 0 Abstaining: 0
Budget Amendment	None	In favor: 0 Against: 0 Abstaining: 0

Dissolution Agreement for the East Williamson County Cooperative (EWCC)	Motioned by Michael Roepke and seconded by David Young to approve dissolution Agreement for the East Williamson County Cooperative (EWCC).	In favor: 6 Against: 0 Abstaining: 0
Job Descriptions for diagnostician, speech pathologist, 504/ARD facilitator and child nutrition director	Motioned by Mike Welch and seconded by Terry Wallin to approve job descriptions for diagnostician, speech pathologist, 504/ARD facilitator and child nutrition director.	In favor: 6 Against: 0 Abstaining: 0
Executive Session	in: 7:57 pm out: 9:09 pm	
Resignation of Superintendent	Motioned by David Young and seconded by Crystal Ward to approve resignation of Superintendent.	In favor: 4 Against: 0 Abstaining: 1 (TW)
New school board member	Motioned by Michael Roepke and seconded by Crystal Ward to approve Andrew Gonzales as a new school board member.	In favor: 4 Against: 1 (DY) Abstaining: 0
To hire new diagnostician	Motioned by Michael Roepke and seconded by David Young to hire Kara Hebbe as the diagnostician.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Terry Wallin and seconded by David Young.	In favor: 5 Against: 0 Abstaining: 0

Meeting adjourned at 9:35 pm.

  
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Crystal Ward, President

  
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Terry Wallin, Secretary



**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Monday, May 15, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:00 p.m. Minutes were recorded by Terry Wallin.

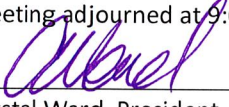
Board member	Present	Absent	Late Arrival Time
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		

Also present: Superintendent Tammy Brinkman

Guest Speakers: Please see sign in sheet

Topic	Action item	Vote
Consider an order canvassing the May 2, 2023 election	Motioned by Michael Roepke and seconded by David Young to approve the order canvassing the May 2, 2023 election.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Terry Wallin and seconded by David Young.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 9:00 pm.

  
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 Crystal Ward, President

  
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 Terry Wallin, Secretary

Special Meeting  
 COUPLAND INDEPENDENT SCHOOL DISTRICT  
 BOARD OF TRUSTEES  
 Thursday, May 22, 2023

The meeting was called to order by Crystal Ward, Board President, at 5:15 p.m. Minutes were recorded by Terry Wallin.


Board member	Present	Absent	Late Arrival Time
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Andrew Gonzales (AG)	x		
Michael Roepke (MR)	x		

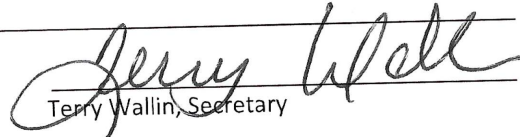
Also present:

Guest Speakers: Rhonda Crass, Leasor Crass, P.C.

Topic	Action item	Vote
Executive Session	In: 5:20 pm Out: 7:42 pm	In favor: 0 Against: 0 Abstaining: 0
Adjourn	Motioned by Mike Welch and seconded by Misty Garwood	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 7:42 pm.

  
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 Crystal Ward, President

  
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 Terry Wallin, Secretary

Special Meeting  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Wednesday, May 31, 2023**

The meeting was called to order by Crystal Ward, Board President, at 2:01 p.m. Minutes were recorded by Terry Wallin.

Board member	Present	Absent	Late Arrival Time
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Andrew Gonzales (AG)	x		
Michael Roepke (MR)	x		

Also present:

Guest Speakers:


Russell Schmidt- superintendent

Prissy Rumel- superintendent

Susan Schmidt- superintendent

Topic	Action item	Vote
Public comment	2:01 pm-2:09 pm	
Executive Session	In: 2:10 pm Out: 5:27 pm	In favor: 0 Against: 0 Abstaining: 0
Adjourn	Motioned by Mike Welch and seconded by Misty Garwood	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 5:27 pm.

  
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 Crystal Ward, President

  
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 Terry Wallin, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, June 1, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:02 p.m. Minutes were recorded by Terry Wallin, Board secretary.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Andrew Gonzales (AG)	x		

Also present:

Guest Speakers:

Christine Walker, Claycomb

Barbara piper- Bond

Prissy Rumel- Bond

Susan Schmidt- Bond

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the regular board meeting and public hearings held on May 11, 2023, and the special meeting on May 15, 2023.	Motioned by Michael Roepke and seconded by David Young to approve regular board meeting held on May 11, 2023 & special meeting held on May 15, 2023.	In favor: 7 Against: 0 Abstaining: 0
Bills and Financial reports.	None	In favor: 0 Against: 0 Abstaining: 0
Budget Amendment	Motioned by Misty Garwood and seconded by Mike Welch to approve budget amendment (supplies \$86.40 to maintenance \$86.40)	In favor: 7 Against: 0 Abstaining: 0
JJAEP agreement for the 2023-2024 school year	Motioned by Terry Wallin and seconded by Michael Roepke to approve JJAEP agreement for the 2023-2024 school year.	In favor: 7 Against: 0 Abstaining: 0
Resolution expressing official intent to reimburse the cost of projects.	Motioned by David Young and seconded by Crystal Ward to approve resolution expressing	In favor: 7 Against: 0

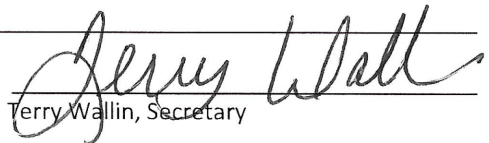
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	official intent to reimburse the cost of projects.	Abstaining: 0
Professional services agreement with Claycomb Associates	Tabled until next meeting	In favor: 0 Against: 0 Abstaining: 0
Amend board policy DEC local to allow "payment of accumulated leave upon retirement" to apply to retirees who were hired upon their second retirement.	Tabled until next meeting	In favor: 0 Against: 0 Abstaining: 0
MOU with McDade ISD for shared special education services	Motioned by Mike Welch and seconded by Terry Wallin to approve MOU with McDade ISD for shared special education services.	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Terry Wallin.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 9:03 pm.



Crystal Ward, President



Terry Wallin, Secretary

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, June 20, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:00 p.m. Minutes were recorded by Terry Wallin.

Board member	Present	Absent	Late Arrival Time
Mike Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Andrew Gonzales (AG)	x		
Michael Roepke (MR)		x	

Tammy Brinkman-Superintendent

Also present:

Guest Speakers: Susan Schmidt- speaking about Claycomb.

Christine Walker- Claycomb

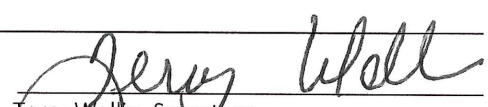
Topic	Action item	Vote
Public comment	7:00 pm-7:03 pm	
Minutes from the June 13, 2023, Special Meeting	Motioned David Young and seconded by Mike Welch to approve the June 13, 2023, minutes.	In favor: 6 Against: 0 Abstaining: 0
Contract with Claycomb	Tabled- requested additional information	In favor: 0 Against: 0 Abstaining: 0
Site survey company for the bond 2023 building project	Requested RFQ	In favor: 0 Against: 0 Abstaining: 0
Geotechnical and environmental phase 1 study for the new middle school site.	Requested RFQ	In favor: 0 Against: 0 Abstaining: 0
Construction delivery method for the bond 2023 project	Motioned by Mike Welch and seconded by Andrew Gonzales to approve the construction delivery method for the bond 2023 project- manager at risk	In favor: 6 Against: 0 Abstaining: 0
Walsh Gallegos to conduct the	Motioned by Terry Wallin and seconded by Mike Welch	In favor: 6

6/20/23  
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superintendent search	to approve Walsh Gallegos to conduct the superintendent search.	Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Mike Welch	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 9:55 p.m.

  
\_\_\_\_\_  
Crystal Ward, President

  
\_\_\_\_\_  
Terry Wallin, Secretary

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, June 27, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:00 p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Mike Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Andrew Gonzales (AG)	x		
Michael Roepke (MR)		x	

**Guest Speakers:**

Susan Schmidt- design committee- wanting to ensure board chooses community members that we will be engaged and future elections.

Judy Downing-Bond/Board- Daily tasks- what is the board doing to address tasks for school since Superintendent no longer with Coupland.

Christine Walker- Claycomb

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Public comment	7:00 pm-7:15 pm	
Hire Interim Superintendent	Motioned David Young and seconded by Andrew Gonzales to approve hiring Interim Superintendent. Starting 7/10/2023	In favor: 4 Against: 2 Abstaining: 0
Contract with Claycomb	Tabled- requested additional information	In favor: 0 Against: 0 Abstaining: 0
Accept Resignation of Superintendent	Mark Goulet, attorney stated that this is not required.	In favor: 0 Against: 0 Abstaining: 0
Create Design Committee for the 2023 Bond project(s)	Motioned by Terry Wallin and seconded by Mike Welch to approve creating a Design committee for the 2023 Bond project(s).	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Mike Welch and seconded by Misty Garwood.	In favor: 6 Against: 0 Abstaining: 0



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Crystal Ward, President

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Terry Wallin, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, July 13, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:00 p.m. Minutes were recorded by Terry Wallin, Board secretary.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)		x	
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)		x	
Andrew Gonzales (AG)	x		
Interim Superintendent- Adren Pilger			

Also present:

**Guest Speakers:**

Christian Merritt- Live Oak Financial

Prissy Rumel- wanted to know how community could get responses from questions asked during the board meetings.

Susan Schmidt- presented petition requesting resignations

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the special board meeting held on June 27/2023.	Motioned by Misty Garwood and seconded by David Young to approve special board meeting minutes held on June 27, 2023.	In favor: 5 Against: 0 Abstaining: 0
Amplify License 2023-2024	Motioned by Misty Garwood and seconded by Andrew Gonzales to approve Amplify license 2023-2024.	In favor: 5 Against: 0 Abstaining: 0
Monarch Management Corp/ Players Health Insurance	Motioned by Misty Garwood and seconded by Andrew Gonzales to approve Monarch Management Corp/Players Health Insurance.	In favor: 5 Against: 0 Abstaining: 0
ESC 13- Eduphoria Suite license 2023-2024	Motioned by Misty Garwood and seconded by Andres Gonzales to approve ESC 13- Eduphoria Suite License 2023-2024.	In favor: 5 Against: 0

		Abstaining: 0
JAMF- Annual License Renewal 2023-2024	Motioned by Crystal Ward and seconded by Andrew Gonzales to approve JAMF- Annual License renewal 2023-2024.	In favor: 5 Against: 0 Abstaining: 0
Stem Scopes- Accelerated Learning, Inc.- renewal 2023-2024	Motioned by Misty Garwood and seconded by Andrew Gonzales to approve Stem Scopes-Accelerated Learning, Inc.-Renewal.	In favor: 5 Against: 0 Abstaining: 0
Restroom renovation – building 3 and Installation of dishwasher.	Motioned by Terry Wallin and seconded by David Young to approve restroom renovation- building 3 and installation of dishwasher.	In favor: 5 Against: 0 Abstaining: 0
Purchase of Board Book Services	Motioned by Andrew Gonzales and seconded by Misty Garwood to approve purchase of Board Book Services.	In favor: 5 Against: 0 Abstaining: 0
Professional Development- Two chicks and a Dummy- CPR/Narcan/AED/First Aid	Motioned to approve Terry Wallin and seconded by Crystal Ward to approve Professional development- Two chicks and a Dummy.	In favor: 5 Against: 0 Abstaining: 0
Approve contracts for 2023-2024	Motioned to approve by Terry Wallin and seconded by Andrew Gonzales to approve contracts for 2023-2024- Theatre teacher- Crystal Wasdie, English teacher- Simone Tai, Paraprofessional- Amber Ging and Lindsey Olson- paraprofessional and Nicole Martinez.	In favor: 5 Against: 0 Abstaining: 0
Authority for Superintendent to approve final hires.	Motioned to approve by Misty Garwood and seconded by Crystal Ward to approve authority for Superintendent to approve final hires until 9/1/2023.	In favor: 5 Against: 0 Abstaining: 0
Budget Workshop Dates	tabled	In favor: 0 Against: 0 Abstaining: 0
Review Accounts Payable	Motioned by Misty Garwood and seconded by Andrew Gonzales to approve accounts payable.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Misty Garwood and seconded by Terry Wallin to adjourn.	In favor: 5 Against: 0 Abstaining: 0

Meeting adjourned at 9:23 pm.





**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 10, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:02 p.m. Minutes were recorded by Terry Wallin, Board secretary.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Michael Welch (MW)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Andrew Gonzales (AG)	x		
Interim Superintendent- Adren Pilger	x		

Also present: Community members

**Susan Schmidt-** requested response to petition We did not cherry pick doors to knock on getting the signatures for the petition. We went door to door. I believe that you and Michael blurred the lines with the secret meeting. We do not trust you. I am requesting more detail on the minutes, and they should be posted promptly. The Board needs to be more transparent. Do the right thing for the students.

**Judy Downing-** Reiterated what Susan Schmidt said about minutes needing more detail and they should be posted timely.

**Prissy Rumel-** I want to move forward but I do think it is hard when you don't let us know what happened. It is hard to trust the school board. Facebook had a posting about school board and superintendent. But then the school board goes into executive session, and we aren't clear on why you are going into executive session. I am very aware of the bond and all that it took to get it approved but I would like to pause on the Bond due to empty teacher positions. Does the Board have the skill set to do the build? The community knew that Tammy Brinkman knew how to handle the build.

**Guest Speakers:**

Christian Merritt- Live Oak Financial

Christine Walker- Claycomb

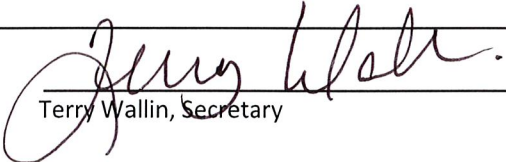
<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes for the Board meetings held on 5/22/2023, 5/31/2023, 6/1/2023 and 7/13/2023.	Motioned by Misty Garwood and seconded by Andrew Gonzales to approve Board meetings held on 5/22/2023. 5/31/2023, 6/1/2023 and 7/13/2023.	In favor: 7 Against: 0 Abstaining: 0
Bills and financial reports July 2023	Nothing to approve	In favor: 0

		Against: 0 Abstaining: 0
Order authorizing the issuance of unlimited tax school building bonds; levying an annual ad valorem tax for such bonds; and enacting other provisions relating to the subject.	Motioned by Misty Garwood and seconded by Crystal Ward to approve Order authorizing the issuance of unlimited tax school building bonds; levying an annual ad valorem tax for such bonds; and enacting other provisions relating to the subject.	In favor: 7 Against: 0 Abstaining: 0
2023-2024 Employee Handbook and 2023-2024 Student Code of Conduct	Motioned by Terry Wallin and seconded by Michael Roepke to approve 2023-2024 Employee handbook and 2023-2024 Student Code of Conduct.	In favor: 7 Against: 0 Abstaining: 0
Delegate and Alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly.	Motioned by David Young and seconded by Terry Wallin to approve Andrew Gonzales as Delegate and David Young as the alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly.	In favor: 7 Against: 0 Abstaining: 0
Resolution for Bastrop County and Williamson County 4H extracurricular status and adjunct faculty agreement.	Motioned by Terry Wallin and seconded by Michael Roepke to approve Resolution for Bastrop County and Williamson County 4H extracurricular status and adjunct faculty agreement.	In favor: 7 Against: 0 Abstaining: 0
New Auditor/audit firm for the district	Motioned by Michael Roepke and seconded by Misty Garwood to approve new auditor/audit firm for the district.	In favor: 7 Against: 0 Abstaining: 0
Add Board President, Crystal Ward, to the signature card at Citizens National Bank, all accounts.	Motioned by Misty Garwood and seconded by David Young to approve adding Board President, Crystal Ward, to the signature card at Citizens National Bank, all accounts.	In favor: 7 Against: 0 Abstaining: 0
TASB membership (renewal) 2023-2024	Motioned to approve David Young and seconded by Misty Garwood to approve TASB membership (renewal) 2023-2024	In favor: 7 Against: 0 Abstaining: 0
TASB Risk Fund Comprehensive Coverage Program 2023-2024	Motioned to approve by David Young and seconded by Mike Welch to approve TASB Risk Fund Comprehensive Coverage Program 2023-2024.	In favor: 7 Against: 0 Abstaining: 0
Superintendent Search Consultant agreement.	Motioned to approve by Michael Roepke and seconded by David Young to approve Superintendent search consultant agreement.	In favor: 7 Against: 0 Abstaining: 0
TASB endorsement for Board of Directors nominations	Motioned to approve by David Young and seconded by Terry Wallin to endorse Mary Jane Hetrick, Ph.D. for TASB Board of Directors nominations.	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Misty Garwood and seconded by Mike Welch to adjourn.	In favor: 7 Against: 0 Abstaining: 0

*Executive Session - 8:38-10:08pm*

Meeting adjourned at 10:12 pm.

  
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Crystal Ward, President

  
\_\_\_\_\_  
Terry Wallin, Secretary

**Budget Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 10, 2023**

*Michael Roepke*


The meeting was called to order by ~~Crystal Ward~~, Board President, at 6:37 p.m. Minutes were recorded by Terry Wallin, Board secretary.

Board member	Present	Absent	Late Arrival Time
Michael Welch (MW)	x		
Crystal Ward (CW)	x		6:47 pm
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Andrew Gonzales (AG)	x		
Interim Superintendent- Adren Pilger	x		

Also present:

Topic	Action item	Vote
Adjourn	Motioned by Mike Welch and seconded by Andrew Gonzales to adjourn	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 6:55 pm.

  
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 Crystal Ward, President

  
 \_\_\_\_\_  
 Terry Wallin, Secretary



**Public Hearing**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 31, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:00 p.m. Minutes were recorded by Terry Wallin.

Board member	Present	Absent	Late Arrival Time
Mike Welch (MW)		x	
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Andrew Gonzales (AG)	x		
Michael Roepke (MR)	x		

Adren Pilger- Interim Superintendent


Guest Speakers:

**Marcia Jordan**- thanks for clearing up violations on posting the agenda. Another posting should have included 2 years proposed budget on website along with proposed budget for comparison, Recent Audit should also be posted. I'm not sure you are aware but there are 2,000 homes outside the city of Elgin being built and TEA would love to annex Coupland ISD into Elgin ISD. Anyone in this room could call the AG office or TEA President and report and TEA will take over the school and also replace the superintendent. They will require Board members to resign. This school is the life blood of the community. There are 35% Spanish speaking students in this school. I want to know what the board has done to reach to the community when your goals from last year says that you will reach out. Also, your goals are outdated. I am not on the board, but it seems I know more than the current board. We need a Re-Org, special election. Violations are occurring.

**Susan Schmidt**- wondering if the school has enough students to ensure no re-capture will occur. I have a big concern that we do not currently have enough students.

Topic	Action item	Vote
Public comment	7:00 pm-7:06 pm	
Public hearing concerning 2023-2024 Budget and tax rate	Discussion	In favor: 0 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Crystal Ward.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 7:20 p.m.

  
\_\_\_\_\_  
Crystal Ward, President

\_\_\_\_\_  
Terry Wallin, Secretary

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 31, 2023**

The meeting was called to order by Crystal Ward, Board President, at 7:21 p.m. Minutes were recorded by Terry Wallin, Board secretary.

Board member	Present	Absent	Late Arrival Time
Michael Welch (MW)		x	
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	x		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Andrew Gonzales (AG)	x		

Adren Pilger- Interim Superintendent

**Community Speaker:**

Marcia Jordan- Asked Mr. Pilger to ensure that he would correct the agenda that posted online.

Topic	Action item	Vote
Amended budget for the 2022-2023 school year	Motioned by Michael Roepke and seconded by David Young to approve amended budget for the 2022-2023 school year.	In favor: 6 Against: 0 Abstaining: 0
Proposed Budget for the 2023-2024 school year	Motioned Misty Garwood and seconded by Michael Roepke to approve proposed budget for the 2023-2024 school year.	In favor: 6 Against: 0 Abstaining: 0
Maintenance & Operations tax rate of \$0.669200 per \$100 value and adopt an interest and sinking tax rate of \$0.500000 per \$100 value.	Motioned by Misty Garwood and seconded by Michael Roepke to approve maintenance & operations tax rate of \$0.669200 per \$100 value and adopt an interest and sinking tax rate of \$0.500000 per \$100 value.	In favor: 5 Against: 1 <i>AG</i> Abstaining: 0
Resolution to approve a property tax rate of \$1.169200 which is an increase of 3.080%	Motioned by Michael Roepke and seconded by David Young to adopt a resolution to approve property tax rate be increased by the adoption of a tax rate of \$1.169200 which is effectively a 62.049% increase.	In favor: 5 Against: 1 <i>AG</i> Abstaining: 0
Minutes of the August 10, 2023, workshop and regular meeting	Motioned by David Young and seconded by Terry Wallin to approve minutes of the August 10, 2023, workshop and regular meeting.	In favor: 6 Against: 0 Abstaining: 0
Additions to Substitute teacher list	Motioned by Michael Roepke and seconded by	In favor: 6

	Misty Garwood to approve addition to substitute list- Barbara Nichols.	Against: 0 Abstaining: 0
Adjourn	Motioned by Misty Garwood and seconded by Mike Welch to adjourn. <i>Royke</i>	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 8:20 pm.

*Crystal Ward*  
 Crystal Ward, President

Terry Wallin  
 Terry Wallin, Secretary

Special Meeting  
Coupland Independent School District  
Board of Trustees  
Tuesday, September 5, 2023

The meeting was called to order by Crystal Ward, Board President, at 6:05pm.

Members present: Crystal Ward, President  
Michael Roepke, Vice President  
Misty Garwood  
David Young  
Andrew Gonzales

Not present: Michael Welch, Terry Wallin

A quorum is present.

**Public Comments:** Suzie Dunlop addressed the Board requesting more transparency with the community.

**Action Items:**

1. Conduct additional public hearing regarding the 2023-24 budget and tax rate.

No action needed/ taken.

2. Motion by Michael Roepke and seconded by David Young to ratify and approve the action taken at the August 31 meeting to approve the amended budget for the 2022-23 school year.

The Motion passed 5-0.

3. Motion by David Young and seconded by Michael Roepke to ratify and approve the action taken at the August 31 meeting to approve the proposed budget for the 2023-23 school year.

The motion passed 5-0.

4. Motion by Michael Roepke and seconded by David Young to ratify and approve the action taken at the August 31 meeting to approve maintenance & operations tax rate of \$0.669200 per \$100 value and adopt an interest and sinking tax rate of \$0.500000 per \$100 value.

The motion passed 5-0.

5. Motion was made by Michael Roepke and seconded by Andrew Gonzales to ratify and approve the action taken at the August 31 meeting to approve the adoption of a resolution to approve property tax rate be increased by the adoption of a tax rate of \$1.169200 which is effectively a 62.049% increase.

The motion passed 5-0.

6. Motion was made by David Young and seconded by Crystal Ward to ratify and approve the action taken at the August 31 meeting to approve minutes of the August 10, 2023, workshop and regular meeting.

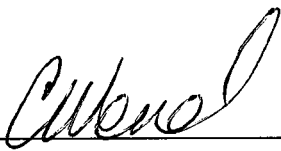
The motion passed 5-0.

7. Motion was made by Andrew Gonzales and seconded by Michael Roepke to ratify and approve the action taken at the August 31 meeting to approve addition to substitute list.

The motion passed 5-0.

**Adjournment:** Motion was made by David Young and seconded by Misty Garwood to adjourn.

The motion passed 5-0 and the meeting was adjourned at 6:15pm.



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Crystal Ward, President

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Terry Wallin, Secretary

Regular Meeting  
Thursday, September 14, 2023 7:00 PM  
Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Absent  
Michael Roepke: Present

Crystal Ward: Present  
David Young: Present  
Present: 4, Absent: 1.

#### 1. MONTHLY ACTION ITEMS:

The meeting was called to order at 7:03 pm by President, Crystal Ward.

1.A. Approve the minutes for the Board meetings and the Public Hearing held August 31 and September 5, 2023.

Moved and seconded to approve the minutes from the Public Hearing and Special meeting on August 31 and the Special meeting on September 5, 2023 with corrections. This motion, made by Michael Roepke and seconded by Misty Garwood, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

1.B. Approve the bills and financial reports

Moved and seconded to approve financial reports as presented. This motion, made by Misty Garwood and seconded by David Young, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

#### 2. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

2.A. Consider/ Approve amendment to the contract between Coupland ISD and Claycomb Associates Architects.

Motion was made and seconded to approve the contract extension with Claycomb Associates. Inc. our Architects. This motion, made by David Young and seconded by Michael Roepke, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.B. Consider/ Approval of Schematic Design and Proceed with Design Development, following community presentation and input.

Following a presentation by Claycomb Architects, the motion was made and seconded to approve drawings as presented and approved to move forward with the design, considering

comments presented. This motion, made by Michael Roepke and seconded by David Young, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.C. Consider the Selection Committee's Step One rankings and recommendations for Construction Manager at Risk.

Suggested Action: Select shortlisted firm(s) for Step Two and schedule interviews.

Motion was made to interview two Construction Managers at Risk companies, Swinerton and Weaver & Jacobs. The two possible dates are September 19 or 26. This motion, made by Michael Roepke and seconded by David Young, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.D. Consider Selection Committee's rankings and recommendations for Geotechnical Engineering and Construction Materials Testing Services Firm.

Suggested Action: Select firm to enter into negotiations with and grant administration the power to act.

Motion was made to select RabaKistner as our Geo Tech Survey firm and allow administration to enter into negotiations and secure a contract for services. This motion, made by Misty Garwood and seconded by Michael Roepke, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.E. Consider the Selection Committee's rankings and recommendations for the Land Surveying Firm.

Suggested Action: Select firm to enter into negotiations with and grant administration the power to act.

Motion was made to select JPH as our Land Survey firm and allow administration to enter into negotiations and secure a contract for services. This motion, made by Misty Garwood and seconded by David Young, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.F. Consider/ Approve Proposed Special Board Meeting Dates for CMAR interviews, Final Ranking, and Selection: September 19 & 20 at 6:00pm.

The dates were set in item 2C and so no action was taken.

2.G. Consider/ Approve a contract with Texas Public Safety and Investigation for an armed security guard on campus.

There were concerns with this company and the contract. The Board asked administration to look for other possible solutions.

No action was taken.

2.H. Consider/ Adopt a Resolution of the Board Regarding review of the Investment Program.



Motion was made to approve the resolution as presented. This motion, made by Michael Roepke and seconded by David Young, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.I. Consider/ Approve a 12-month contract with Texas School Finance to act as our Business Manager.

Motion was made and seconded to approve the 12 month contract with Texas School Finance to act as our Business Manager. This motion, made by David Young and seconded by Misty Garwood, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

2.J. Consider/ Approve the 2023-24 Student Code of Conduct.

Motion was made and seconded to approve the 2023-24 Student Code of Conduct. This motion, made by Michael Roepke and seconded by Misty Garwood, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

### 3. Discussion Items

3.A. Community Outreach - Consider a plan to host community meetings on a bi-monthly basis to improve communication and transparency with the community members.

### 4. Superintendent's Report

4.A. Mr. Booker - School Ratings Report and expectations

### 5. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

? Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

? Superintendent's appraisal, goals, directives, contract, compensation, etc.

### 6. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

6.A. Consider resignations/appointments of faculty & staff

6.B. Consider additions to substitute list

7. ADJOURNMENT:

Motion was made and seconded to adjourn the meeting at 9:02 pm. This motion, made by Michael Roepke and seconded by Misty Garwood, Carried.

Andrew Gonzales: Absent, Misty Garwood: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1



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Crystal Ward, President



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Michael Roepke

Special Meeting  
Tuesday, September 26, 2023 6:00 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Present

Crystal Ward: Present  
David Young: Present  
Present: 5, Absent: 0.

1. Call the meeting to order and establish a quorum.

The meeting was called to order at 6:03pm by Board President, Crystal Ward.

2. Public Comments: public comment shall be limited to items on the agenda posted with notice of the meeting. Local Policy BED.

There were no public comments.

3. Interview candidates for Construction Manager at Risk.

3.A. Swinerton

Swinerton made their presentation to be considered for our Construction Manager at Risk.

3.B. Weaver and Jacobs

Weaver & Jacobs Construction, Inc. made their presentation to be considered for our Construction Manager at Risk.

4. Consider / Approve a Construction Manager at Risk.

Suggested Action: Select firm to enter into negotiations with and grant administration the power to act.

I move that we select Weaver and Jacobs Construction, Inc. as the firm to be our Construction Manager at Risk and direct the administration to enter into negotiations, with power to act, with Weaver and Jacobs Construction, Inc. This motion, made by Michael Roepke and seconded by Andrew Gonzales, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

We have 2 companies to interview. If one of these fits our needs, we ask you to approve that company. We also ask that the CISD administration be allowed to enter into negotiations with the selected company to be our Construction Manager at Risk.

5. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property

(Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

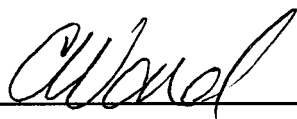
\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

6. ADJOURNMENT:

I move that we adjourn the meeting at 8:56pm. This motion, made by Misty Garwood and seconded by Michael Roepke, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0



Crystal Ward, President



Michael Roepke

Special Meeting - 2023 Superintendent  
Search  
Monday, October 2, 2023 6:30 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

1. Call the meeting to order and establish a quorum.

The meeting was called to order at 6:31pm by Board President, Crystal Ward.

2. Public Comments: public comment shall be limited to items on the agenda posted with notice of the meeting. Local Policy BED.

There were no public comments.

3. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into Executive Session at 6:32pm.

3.A. Review, consider and discuss applicants for the superintendent position, pursuant to Tex. Gov't Code 551.074.

3.B. Consultation with legal counsel regarding issues related to employment of new superintendent, pursuant to Tex. Gov't Code 551.071, 551.129.

4. Open Session

The Board came out of Executive Session at 9:45pm.

4.A. Consider and take possible action regarding applicants for superintendent position.

I move that the Board authorize Walsh Gallegos and Dr. Saul Hinojosa to proceed as discussed in closed session. This motion, made by Michael Roepke and seconded by Andrew Gonzales, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

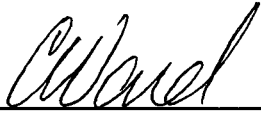
Yea: 5, Nay: 0

5. ADJOURNMENT:

The motion to adjourn passed and the meeting was adjourned at 9:45pm. This motion, made by Misty Garwood and seconded by Michael Roepke, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0



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Crystal Ward, President

  
Michael Roepke

Special Meeting - Superintendent Search  
Monday, October 9, 2023 6:30 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Present  
Crystal Ward: Present  
David Young: Present  
Present: 5.

1. Call the meeting to order and establish a quorum.

The meeting was called to order by Board President, Crystal Ward at 6:30 pm.

2. Public Comments: public comment shall be limited to items on the agenda posted with notice of the meeting. Local Policy BED.

3. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into Executive Session at 6:31pm.

The Board came out of Executive Session at 9:23pm.

3.A. Conduct interviews of applicants for superintendent position, and consider and discuss same, pursuant to Tex. Gov't Code 551.074.

3.B. Consultation with legal counsel regarding issues related to employment of new superintendent, pursuant to Tex. Gov't Code 551.071, 551.129.

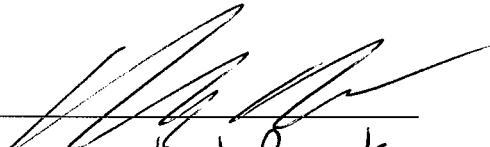
4. Open Session: Consider and take possible action regarding applicants for superintendent position.

5. ADJOURNMENT:

The motion passed and the meeting was adjourned at 9:24pm. This motion, made by Michael Roepke and seconded by David Young, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea  
Yea: 5, Nay: 0

  
\_\_\_\_\_  
Crystal Ward, President

  
\_\_\_\_\_  
Michael Roepke

Special Meeting - Superintendent Search  
Tuesday, October 10, 2023 6:30 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Absent  
Crystal Ward: Present  
David Young: Present  
Present: 4, Absent: 1.

1. Call the meeting to order and establish a quorum.

The meeting was called to order by President, Crystal Ward at 6:30pm.

2. Public Comments: public comment shall be limited to items on the agenda posted with notice of the meeting. Local Policy BED.

3. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session. An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into Executive Session at 6:31pm.

The Board came out of Executive Session at 9:33pm.

3.A. Conduct interviews of applicants for superintendent position, and consider and discuss same, pursuant to Tex. Gov't Code 551.074.

3.B. Consultation with legal counsel regarding issues related to employment of new superintendent, pursuant to Tex. Gov't Code 551.071, 551.129.

4. Open Session: Consider and take possible action regarding applicants for superintendent position.

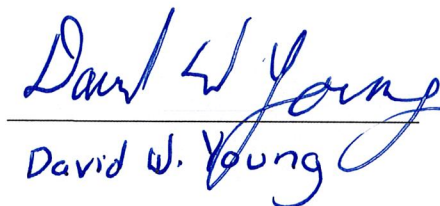
5. ADJOURNMENT:

The motion passed and the meeting was adjourned at 9:34pm. This motion, made by David Young and seconded by Andrew Gonzales, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea  
Yea: 4, Nay: 0, Absent: 1



Crystal Ward, President



David W. Young



Regular Meeting  
Thursday, October 12, 2023 7:00 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Absent  
Crystal Ward: Present  
David Young: Present  
Present: 4, Absent: 1.

1. Call the meeting to order and establish a quorum.  
The meeting was called to order by President, Crystal Ward at 7:00pm.

2. Public Comments  
Judy Downing addressed the Board about the empty seats on the Board.

3. MONTHLY ACTION ITEMS:

3.A. Approve the minutes for the Board meetings held September 14, September 26 and October 2, 2023.

I move that we table approval the minutes of the previous meetings as presented. This motion, made by David Young and seconded by Michael Roepke, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

3.B. Approve the bills and financial reports

I move that we approve the bills and financial reports as presented. This motion, made by Andrew Gonzales and seconded by David Young, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

4. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

4.A. Consider/ Approve the Guardian program for Coupland ISD for the 2023-24 school year.

I move that we approve the Guardian program for Coupland ISD for the 2023-24 school year. This motion, made by Andrew Gonzales and seconded by David Young, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

4.B. Consider/ Approve the application and process for appointing Board members to the two vacant positions currently open on the Board.

I move that we approve the application for candidates seeking appointment to the vacant positions on the Board. This motion, made by David Young and seconded by Misty Garwood, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea,  
David Young: Yea  
Yea: 4, Nay: 0, Absent: 1

4.C. Consider/ Approve Coupland ISD membership in the Texas Association of Rural Schools for the current year.

I move that Coupland ISD become a member of the Texas Association of Rural Schools for the current school year. This motion, made by Misty Garwood and seconded by Andrew Gonzales, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea,  
David Young: Yea

Yea: 4, Nay: 0, Absent: 1

<https://www.tarsed.org/>

4.D. Consider/ Approve Adren Pilger, Interim Superintendent, and Lance Terrel, Texas School Finance Center as the District Investment Officers.

I move that Adren Pilger, Interim Superintendent and Lance Terrel, Texas School Finance Center be assigned as the District Investment Officers. This motion, made by Andrew Gonzales and seconded by David Young, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea,  
David Young: Yea

Yea: 4, Nay: 0, Absent: 1

This position requires training each year for one of the officers. Lance does the training which will keep us in compliance. The Superintendent may also do the training if they wish.

4.E. Consider/ Approve the 2023-2024 District improvement Plan.

I move that we approve the 2023-2024 District Improvement Plan as presented. This motion, made by David Young and seconded by Crystal Ward, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea,  
David Young: Yea

Yea: 4, Nay: 0, Absent: 1

## 5. Discussion Items

### 5.A. Staff appreciation event

Event is scheduled for December 1, 2023 at 6:00pm. More details coming.

## 6. Superintendent's Report

### 7. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals,

issues, etc.

Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into Executive Session at 8:06pm.

The Board came out of Executive Session at 8:45pm.

#### 8. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

##### 8.A. Consider additions to substitute list

I move that we table the motion for an addition to the substitute list. This motion, made by Andrew Gonzales and seconded by Crystal Ward, Carried.

Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

We ask approval to add Priceilla Gonzales to the substitute list.

#### 9. ADJOURNMENT:

I move that we adjourn. This motion, made by Andrew Gonzales and seconded by Misty Garwood, Carried.

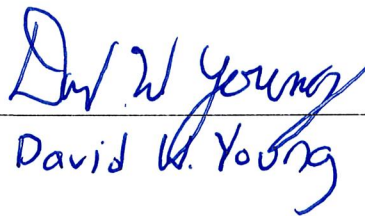
Michael Roepke: Absent, Misty Garwood: Yea, Andrew Gonzales: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 4, Nay: 0, Absent: 1

The meeting was adjourned at 8:46pm.



Crystal Ward, President



David W. Young



## COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

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### REGULAR MEETING AGENDA

Date: Thursday, October 12, 2023

Time: 7:00 PM

Location: Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

#### AGENDA

1. Call the meeting to order and establish a quorum. *Time by CW*
2. Public Comments *about the empty seats on board by Judy Downing*
3. MONTHLY ACTION ITEMS:
  - A. Approve the minutes for the Board meetings held September 14, September 26 and October 2, 2023. *Tabled motion Dy*
  - B. Approve the bills and financial reports *motion A & 2nd Dy Unanimous approval*
4. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:
  - A. Consider/ Approve the Gaudian program for Coupland ISD for the 2023-24 school year. *A & motion Dy second unanimous*
  - B. Consider/ Approve the application and process for appointing Board members to the two vacant positions currently open on the Board. *Dy motion M & second*
  - C. Consider/ Approve Coupland ISD membership in the Texas Association of *unanimous* Rural Schools for the current year. *M & motion A & 2nd unanimous*
  - D. Consider/ Approve Adren Pilger, Interim Superintendent, and Lance Terrel, Texas School Finance Center as the District Investment Officers. *A & motions*
  - E. Consider/ Approve the 2023-2024 District improvement Plan. *Dy 2nd unanimous*
5. Discussion Items *Dy motion CW 2nd unanimous*
  - A. Staff appreciation event *Dec 1 10pm*
6. Superintendent's Report
7. Executive Session: *into exec @ 8:06*

As determined by the Board of Trustees, there may be an executive session

pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

*out of executive @ 8:45*

8. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)


A. Consider additions to substitute list *AG motion to table discussion*

9. ADJOURNMENT:

*AG motion  
Met 2nd  
unanimous 8:45*

*request meeting resume  
request to add to 10/17 agenda*

This agenda was posted on the front door of the school building and on the school district website at: noon on Monday, October 9, 2023.

  
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Adren Pilger, Interim Superintendent

Special Meeting - Superintendent Search  
Tuesday, October 17, 2023 6:30 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Present  
Crystal Ward: Present  
David Young: Present  
Present: 5.

1. Call the meeting to order and establish a quorum.

The meeting was called to order by President, Crystal Ward at 6:35pm.

Michael Roepke arrived at 6:43pm.

2. Public Comments: public comment shall be limited to items on the agenda posted with notice of the meeting. Local Policy BED.

3. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into Executive Session at 6:36pm.

The Board came out of Executive Session at 10:28pm.

3.A. \*Conduct interviews of applicants for superintendent position, and consider and discuss same, pursuant to Tex. Gov't Code 551.074.

3.B. \*Consultation with legal counsel regarding issues related to employment of new superintendent, pursuant to Tex. Gov't Code 551.071, 551.129.

4. Open Session:

4.A. \*Consider and take possible action regarding applicants for superintendent position.

4.B. \*Consider and take possible action to name finalist for the superintendent position.

I move that the Board name Dr. Earl Parcell as the finalist for the position of Superintendent of Schools for Coupland ISD. This motion, made by Michael Roepke and seconded by Andrew Gonzales, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

5. ADJOURNMENT:

I move that we adjourn. This motion, made by Misty Garwood and seconded by Michael Roepke, Carried.

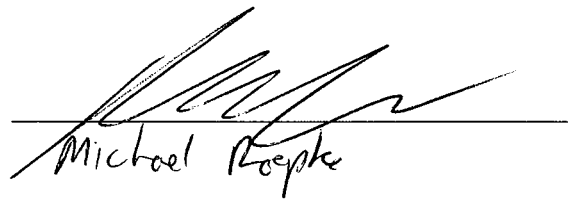
Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

The meeting was adjourned at 10:29pm.



Crystal Ward, President



Special Meeting  
Tuesday, November 7, 2023 6:30 PM Central

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Present  
Crystal Ward: Present  
David Young: Present  
Present: 5.

1. Call the meeting to order and establish a quorum.

The meeting was called to order at 6:33pm by President, Crystal Ward.

2. Public Comments

None of the visitors requested to speak.

3. Consider/ Approve the hiring of Dr. Earl Parcell as the Superintendent of Schools for Coupland ISD.

I move that we hire Dr. Earl Parcell as the Superintendent of Schools for Coupland ISD. This motion, made by Andrew Gonzales and seconded by Michael Roepke, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

4. Meeting recess to welcome Dr. Parcell.

The meeting recessed at 6:34pm to welcome Dr. Parcell.

The meeting reconvened at 6:44pm.

5. Consider/ Approve the Middle School design as presented by Claycomb Associates, Architects.

I move that we approve the design as presented and approve that Claycomb Associates, Architects move forward with construction documents. This motion, made by Michael Roepke and seconded by David Young, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

6. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.



\*Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

\*Superintendent's appraisal, goals, directives, contract, compensation, etc.

7. ADJOURNMENT:

I move that we adjourn. This motion, made by Michael Roepke and seconded by Misty Garwood, Carried.

Misty Garwood: Yea, Andrew Gonzales: Yea, Michael Roepke: Yea, Crystal Ward: Yea, David Young: Yea

Yea: 5, Nay: 0

The meeting adjourned at 7:34pm.



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Crystal Ward, President



Regular Meeting

Thursday, November 9, 2023 7:00 PM Central

Misty Garwood: Present  
Andrew Gonzales: Present  
Michael Roepke: Present  
Crystal Ward: Present  
David Young: Present  
Present: 5

Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

*DR. EARL PARSONS*

1. Call the meeting to order and establish a quorum.

The meeting was called to order by President, Crystal Ward, at 7:01 pm.

2. Public Comments

Policy BED (LOCAL); No one signed up for public comment.

3. MONTHLY ACTION ITEMS:

3.A. Approve the minutes for the Board meetings held September 14, September 26, October 2, October 9, October 10, October 12, October 17 and November 7, 2023.

Remember to add November 7th minutes after the meeting on Tuesday.

I move that we approve the minutes of the previous meetings as presented. This motion was made by Michael Roepke, and seconded by Andrew Gonzales.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

3.B. Approve the bills and financial reports

No Action Taken

3.C. Consider/ Approve the budget amendments as presented.

4. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

4.A. Consider/ Approve Guardian Resolution: Resolution to Declare a Good Cause Exception for House Bill 3 - Armed Security Officer Requirement.

I move that we approve the Armed Guard Resolution and the Resolution to Declare Good Cause Exemption for House Bill 3 – Armed Security Guard Requirement. This motion was made by David Young, and seconded by Crystal Ward.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

4.B. Consider/ Approve the timeline and process for appointing Board members to the two vacant positions currently open on the Board.

The members of the Board revised the application to remove the requirement to list college education for potential applicants. The Board discussed a timeline that included posting the applications on November 15, 2023 and collecting them until November 30, 2023 at 4:00 pm CDT. A committee, consisting of a community member, a CISD staff member and a board member would review all applications the week of December 4, 2023, and forward up to five applications to the Board for further consideration. Chosen applicants will be notified of their selection for further consideration and be requested to be at the December 14, 2023 regular board meeting. The Board will listen to the applicants and then intend to appoint two new board members to be sworn in at the regular board meeting on January 15, 2024.

I move that we approve the timeline and process for appointing two new board members to fill the two vacant positions currently on the Board. This motion was made by Misty Garwood, and seconded by David Young.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

4.C. Consider/ Approve the 2023 Tax Rolls for Travis County and Williamson County, per section 26.09 (e) Texas Property Tax Code.

I move that we approve the 2023 tax Rolls for Travis County and Williamson County, per section 26.09 € Texas Property Tax Code. This motion was made by Michael Roepke, and seconded by Andrew Gonzales.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

4.D. Consider/ Approve Earl Parcell, Superintendent, and Lance Terrel, Texas School Finance Center as the District Investment Officers. (Removing Adren Pilger, Interim Superintendent)

The Board agreed to have Dr. Earl Parcell, Crystal Ward, and Cindy Olson as the persons allowed to be on the signature cards for Citizens National bank. Additionally, they seek to remove Adren Pilger from the Citizen National Bank signature card.

I move that we approve Earl Parcell, Superintendent, and Lance Terrel, Texas School Finance Center as the District Investment Officers. This motion was made by Misty Garwood, and seconded by Michael Roepke.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

4.E. Consider/ Approve the invoice from Walsh Gallegous, including the retainer fee for the current year.

No Action Taken

4.F. Consider/ Approve TASB Policy (LOCAL) update: has clean-up from U120 and has a separate policy for guardians.

I move that we approve the TASB Policy (LOCAL) update that has clean-up from U120 and has a separate policy for guardians. This motion was made by Michael Roepke, and seconded by David Young.

Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

Yea: 5, Nay: 0

4.G. Consider/ Approve the recommendation from Claycomb and administration for a consultant to conduct a signal survey at the intersection of FM 1466 and CR 460.

No Action taken

4.H. Consider/ Approve a resolution to cast ballots (5) for the Board of Directors for the Williamson Central Appraisal District.

No Action Taken

## 5. Discussion Items

5.A. Staff appreciation event, updates from Board members.

Board discussed different venues, dates of availability, and meal options for the annual staff appreciation to be held on December 8, 2023.

## 6. Superintendent's Report

6.A. Campus updates from Mr. Booker.

6.B. Staffing updates.

7. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

An Executive Session - may occur at any time during the meeting as permitted under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.

Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.

Superintendent's appraisal, goals, directives, contract, compensation, etc.

The Board went into executive session at 8:34 pm.

The Board came out of executive session at 10:18pm.

7.A. Consider addition(s) to the substitute list.

8. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

8.A. Consider/ Approve addition(s) to the substitute list

I move that we approve the addition to the substitute list. This motion was made by Andrew Gonzales, and seconded by Misty Garwood.

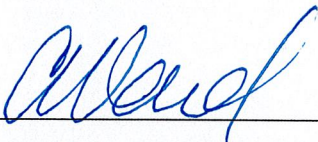
9. ADJOURNMENT:

I move that we adjourn. This motion was made by Michael Roepke, and seconded by Misty Garwood. The meeting adjourned at 10:32 pm.

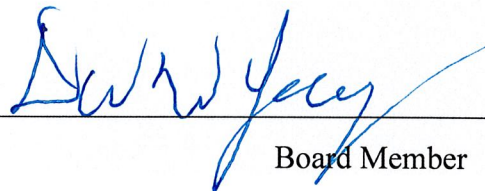
Misty Garwood: Yea; Andrew Gonzales: Yea; Michael Roepke: Yea; Crystal Ward: Yea;

David Young: Yea

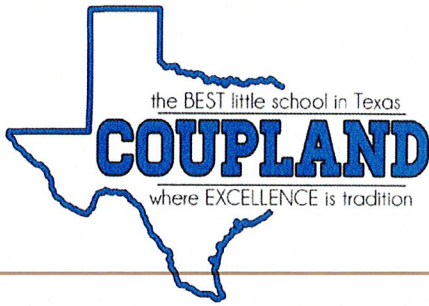
Yea: 5, Nay: 0



Crystal Ward, CISD Board President



Board Member



## COUPLAND ISD

620 S COMMERCE ST

COUPLAND, TX 78615

512-856-2422

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### REGULAR MEETING AGENDA

Date: Monday, December 18, 2023

Time: 7:30 PM

Location: Coupland School Library  
620 S. Commerce Street  
Coupland, TX 78615

#### Board Members:

Crystal Ward – Present

Michael Roepke – Present

Misty Garwood – Present

Andrew Gonzales – Absent

David Young - Present

#### Superintendent:

Dr. Earl Parcell - Present

#### AGENDA

1. Call the meeting to order and establish a quorum.  
The meeting was called to order by Board President, Crystal Ward, at 7:32 pm.
2. Recognitions
3. Principal's Report
4. Public Comments  
Suzie Dunlop – Ms. Dunlop stated that she was very appreciative for the School Board Application Review Committee. She enjoyed being able to serve on the committee and she stated that the district is moving in the right direction.

5. MONTHLY ACTION ITEMS:

A. Approve the minutes for the Board meetings held November 9, 2023.

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I move that we approve the minutes of the Board meeting held on November 9, 2023, as presented.

Motion made by: Michael Roepke

Seconded by: Misty Garwood

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

B. Approve the bills, financial report, and investment report.

I move that we approve the bills, financial report and investment reports, as presented.

Motion made by: Michael Roepke

Seconded by: Misty Garwood

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

C. Consider/ Approve the budget amendments as presented.

I move that we approve the budget amendment as presented.

Motion made by: David Young

Seconded by: Crystal Ward

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young:

Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

6. APPROVAL OF ADDITIONAL ACTION ITEMS AS NEEDED:

- A. Consider, Discuss, and Possibly Approve the Appointment of Two New Board Members to Fill the Current Vacancies

Dr. Rev. Karen Holgersen spoke to the Board about her passion and desire to serve as a member of the Coupland ISD Board of Trustees.

Discussed in Executive Session

I move that we appoint *Rev. Dr.* Dr. Rev. Karen L. Holgersen to fill an existing Board of Trustee vacancy.

Motion made by: Michael Roepke

Seconded by: David Young

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

- B. Consider and Approve a Resolution Designating Nonbusiness Days for 2023 and 2024 (HB 3033)

I move that we approve Approve a Resolution Designating Nonbusiness Days for 2023 and 2024 (HB 3033).

Motion made by: Michael Roepke

Seconded by: David Young

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1



- C. Consider/ Approve the recommendation from Claycomb and administration for a consultant to conduct a signal survey at the intersection of FM 1466 and CR 460.
- 

Tabled – no action taken

- D. Consider and Take Action on an Interlocal Agreement with ESC Region 20 Purchasing Cooperative

I move that we approve Approve an Interlocal Agreement with ESC Region 20 Purchasing Cooperative

Motion made by: Crystal Ward  
Seconded by: Michael Roepke

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea  
Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

- E. Consider and Take Action on Interlocal Agreement with Harris County Department of Education Cooperative Purchase Program (Choice Partners)

I move that we approve Interlocal Agreement with Harris County Department of Education Cooperative Purchase Program (Choice Partners)

Motion made by: Michael Roepke  
Seconded by: Crystal Ward

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea  
Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

F. Consider/ Approve Contract for Armed Security Guard on Campus

Discussed in Executive Session

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Tabled – no action taken

G. Consider and Approve Entering into an Agreement with a Strategic Planning Provider

I move that we accept the strategic planning proposal including the community meeting and district climate survey including \$500 English/Spanish translation from Region XIII.

Motion made by: Misty Garwood

Seconded by: Michael Roepke

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent - 1

H. Consider and Approve a Technology Program Audit and Assessment

I move that we accept approve the technology program audit and assessment to be conducted by the Renaissance Institute.

Motion made by: Michael Roepke

Seconded by: David Young

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent – 1

I. Consider and Approve the Purchase of a District Passenger Vehicle

In the discussion, 12 and 15 passenger vans were discussed. The Board agreed that the purchase of a 15-passenger van, not a 12-passenger van, would be in the best interest of the district. Additionally, additional quotes will be solicited as well as contacting neighboring districts for their experience with different makes and models of similar vehicles.

I move that we accept approve the purchase of a district 15 passenger vehicle and to allow the Superintendent to negotiate and enter into a contract not to exceed \$50,000.

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Motion made by: Misty Garwood

Seconded by: Crystal Ward

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent – 1

7. Discussion Items

A. Consider, Discuss, and Possibly Approve the Name of the New Middle School

Several different names for the new school were considered including:

Coupland Middle School

Coupland Middle/High School

Coupland Secondary School

Aesthetics, practicality, and economic factors were considered in the discussion.

B. Staff appreciation event, updates from Board members.

The staff appreciation meal was liked by many. The food and venue were wonderful. It would be worth having again at the Coupland Dance hall.

8. Superintendent's Report

A. Enrollment Report

B. Easement

C. Project Manager

D. Budget and Planning Calendar

E. Staffing updates.

9. Executive Session:

As determined by the Board of Trustees, there may be an executive session pursuant to the Texas Open meetings Act (Texas Gov't Code 551.00) to discuss items relating to personnel (Texas Gov't Code 551.074), student discipline (Texas Gov't Code 551.082(1)), attorney consultation (Texas Gov't Code 551.071) and/or the purchase, exchange, lease or value of real property (Texas Gov't Code 551.072). Any action will be taken in a public session.

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under the Open Meetings Act. The list of topics below are some, but not an exhaustive list, of items that would be considered in an executive session.  
Personnel - hiring of contractual personnel, resignations, contract terminations/non-renewals, issues, etc.  
Superintendent's appraisal, goals, directives, contract, compensation, etc.

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The Board went into executive session at 9:33 pm.  
The Board came out of executive session at 11:12 pm.

10. ACTION ITEMS:

(Action Items post executive session are items that must be discussed in executive session. All actions must be taken in an open session.)

A. Consider/ Approve New Hire Recommendations

I move that we accept approve the following new hires as presented:

Dale Marie Sims – Life Skills Special Education teacher  
Kaylea Harkins – Special Education/After School Instruction Aide  
Pam Herber – Business Manager  
Jeffrey Hinkle – Substitute  
Carolyn Pierce - Substitute

Motion made by: Michael Roepke  
Seconded by: Misty Garwood

Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea  
Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent – 1

B. Consider/ Approve the invoice from Walsh Gallegos, including the retainer fee for the current year.

Tabled – no action taken

11. Report Items

A. Resignations

12. ADJOURNMENT:

I move that we adjourn this meeting. The meeting adjourned at 11:15 pm.

Motion made by: Michael Roepke

Seconded by: Misty Garwood

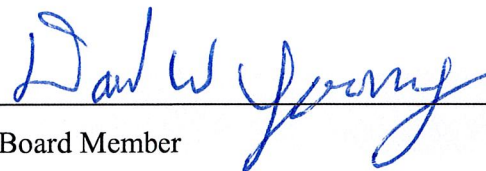
Crystal Ward: Yea, Michael Roepke: Yea, Misty Garwood: Yea, David Young: Yea

Andrew Gonzales: Absent

Yea – 4, Nay – 0, Absent – 1



Crystal Ward, CISD Board President



Board Member